

1 Committee to Establish Goodland Township Library
2 September 12, 2013
3

4 Present: Bruce Rubenstein, Janey Lupo, Mary Weemaes, Vicki Marr
5 Absent: Dan Fifield, Gail Bissett
6 Others: Carol Kirchoff
7

8 Chair Rubenstein called the meeting to order at 7:00 p.m.
9

10 Agenda

11 Motion by Weemaes, seconded by Marr, to accept the Agenda with the addition of electing a Secretary
12 and deleting the approval of the August 22, 2013 minutes.

13 **MOTION CARRIED.**
14

15 Minutes

16 Motion by Marr, seconded by Rubenstein, to approve the minutes of August 8, 2013 as presented.

17 **MOTION CARRIED.**
18

19 Chairman's Remarks—a few things needs to be finalized before opening. Rubenstein is working on
20 policies and procedures, Board By-Laws, Mission Statement, etc.
21

22 Motion by Marr, seconded by Lupo, to approve the purchase of two more small bookcases for the
23 children's' area at a cost of approximately \$200.00

24 **MOTION CARRIED.**
25

26 Treasurer's Report—Marr reported on the balance of the checking account from the Committee to
27 Establish the Goodland Township Library. It was the consensus of the attendees to keep the account
28 open and file the annual paperwork so that the funds are available for the next millage election.
29

30 Motion by Weemaes, seconded by Marr, to accept the Treasurer's Report into record, as presented.

31 **MOTION CARRIED.**
32

33 Librarian's Report—Harbor Beach Library has offered a three station computer hutch for \$200. They
34 have other items that they would be willing to donate, if we were to purchase the hutch. However, at
35 this time there is no budget, nor room for the station. Kirchoff reported that she has registered for a
36 conference in Lansing for new library directors. The cost is \$30.00. She also registered for a
37 conference on 9/26 that previews the Summer Reading program. The cost is \$60.00. Kirchoff also
38 reported about supplies that she purchased to get ready for opening.
39

40 Motion by Marr, seconded by Weemaes, to approve reimbursing Kirchoff \$410.62 for two conferences
41 and supplies from Demco.

42 **MOTION CARRIED.**
43
44
45
46

1 New Business

2 Opening Date—after discussion, it was agreed that the opening date would be postponed to Monday,
3 September 30, 2013.

4 Janitorial Services—it was the consensus to have Mary Weemaes, the Township janitor, provide
5 cleaning services one time per week at her existing rate.

6 Library Board Secretary—Amy Nolin is not able to be on the Board so a new Secretary will need to be
7 elected. It was the consensus of those in attendance to wait until a meeting with higher Board member
8 attendance (since there were two brand new members) to elect the Secretary.

9

10 Old Business

11 Letterhead & Stationary—two designs were submitted by Julie Fifield. A few minor edits were
12 requested.

13 Signage—discussion about sign for hours and information about the Library.

14

15 Next meeting is scheduled for Thursday, September 26, 2013

16

17 Meeting adjourned at 8:20 p.m.

18

19 These minutes are correct to the best of my knowledge.

20

21

22

23 _____
Bruce Rubenstein, Chair

, Secretary