

1 Goodland Township Library Board
2 October 10, 2013
3

4 Present: Bruce Rubenstein, Daniel Fifield, Vicki Marr, Gail Bissett, Janie Lupo,
5 Mary Weemaes

6 Absent:

7 Others: Carol Kirchoff
8

9 Chair Rubenstein called the meeting to order at 7:00 p.m.
10

11 Agenda

12 Motion by Fifield, seconded by Weemaes, to accept the Agenda with the following
13 changes: move the Township Board discussion to immediately follow approval of
14 Agenda and add election of Board Secretary.

15 **MOTION CARRIED.**
16

17 Goodland Township Board—Clerk Roy discussed budget issues. She explained the
18 Library Budget and their expenditures to date. Roy also will be getting prices for an
19 Open sign for the Library. Supervisor Cischke presented the Board with a draft building
20 lease agreement and discussed insuring the contents of the Library building.

21 Motion by Fifield, seconded by Lupo, to approve \$394.90 of expenditures to be paid
22 from the Endowment and the reimbursement of the Goodland Township General Fund in
23 the amount of \$1,064.16.

24 **MOTION CARRIED.**
25

26 Minutes

27 Motion by Marr, seconded by Fifield, to approve the minutes of September 26, 2013 as
28 presented.

29 **MOTION CARRIED.**
30

31 Chairman's Remarks—Rubenstein thanked Marr and the other invaluable volunteers for
32 their help in preparing the Library for opening. He also thanked Deb Rubenstein for the
33 wonderful collage she made in honor of Marie Dahn.
34

35 Treasurer's Report—Marr reported on the balance of the checking account from the
36 Committee to Establish the Goodland Township Library.
37

38 Librarian's Report—Kirchoff reported on the Library Program conference that she
39 attended. She also discussed joining the Mid-Michigan Library Cooperative (at a cost of
40 \$60.00 for the year, plus 1 program performer) and Wi-Fi/computer filters.

41 Motion by Marr, seconded by Bissett, to join the MMLC at a cost of \$60.00, plus the one
42 performance (to be determined later).

43 **MOTION CARRIED, with one nay.**
44
45
46

1 New Business

2 Bills

3 Motion by Fifield, seconded by Bissett, to approve the janitor bill for \$99.00, payroll, and
4 \$80.00 for a new computer router.

5 **MOTION CARRIED.**

6
7 Endowment Budget—it was the Board consensus to establish the Endowment Budget as
8 follows:

9 EXPENSES

10 Computers/Programming \$8,000

11 Books \$8,000

12 Furniture & Fixtures \$8,000

13
14 Lease Agreement—discussed the Lease draft. They would like further discussion with
15 the Twp. Board on item #5, #7 needs to be reworded and # 12 needs to have snow
16 plowing added.

17 Library Director—a job description was distributed and discussed. It was the consensus
18 to require at least a Bachelor’s degree, to request professional references and to place the
19 ad in the County Press, Tri-City Times, Port Huron Times Herald and the Flint Journal.

20
21 Old Business

22 Board Secretary

23 Motion by Fifield, seconded by Bissett, to nominate and cast a unanimous ballot for Janie
24 Lupo as Secretary of the Goodland Township Library Board.

25 **MOTION CARRIED.**

26
27 The Board wishes to express their thanks to the Imlay City Lion’s Club. The Club
28 donated \$50.00 and purchased two children’s books.

29
30 DVD Loans—it was the consensus to structure DVD loans as follows: term of loan is 3
31 days. DVDs will be free for residents & \$2.00/DVD/loan term for non-residents.

32
33 Board Compensation—at this time, it was the consensus of the Board that members will
34 not be compensated for meeting attendance.

35
36 Next meeting is scheduled for Thursday, October 24, 2013.

37
38 Meeting adjourned at 8:22 p.m.

39
40 These minutes are correct to the best of my knowledge.

41
42
43
44 _____
Bruce Rubenstein, Chair

Janie Lupo, Secretary