

1 Goodland Township Library Board  
2 December 12, 2013  
3

4 Present: Daniel Fifield, Vicki Marr, Gail Bissett, Janie Lupo, Mary Weemaes  
5 Absent:  
6 Others: Carol Kirchoff  
7

8 Vice-Chair Fifield called the meeting to order at 7:00 p.m.  
9

10 Agenda

11 Motion by Weemaes, seconded by Lupo, to accept the Agenda amended to add E.  
12 Summer Reading Program to Old Business, 2. 2014 Meeting Schedule to New Business  
13 and 3. Open Board Seat to New Business.

14 **MOTION CARRIED.**  
15

16 Minutes

17 Motion by Lupo, seconded by Bissett, to approve the minutes of November 14, 2013 as  
18 presented.

19 **MOTION CARRIED.**  
20

21 Public Time—no one wished to address the Board.  
22

23 Director's Report—Kirchoff notified the Board that there will be a Joint Meeting  
24 between all Boards/Commissions of Goodland Township and the Attorneys on Thursday,  
25 January 9, 2014 at 6:30 p.m. in the Twp. Hall. She also presented an Activity Report to  
26 all the members. Kirchoff notified the Board of a grant opportunity, but it requires the  
27 creation of a Friends of the Library group. The grant is a 2-to-1 fund matching program  
28 for the purchase of children's books.

29 Motion by Marr, seconded by Fifield, to authorize Kirchoff to apply for the grant.

30 **MOTION CARRIED.**  
31

32 Old Business

33 Policies—Kirchoff presented the Board with her suggestions for a policy regarding  
34 unattended children. The Board would like additional information about liabilities, age  
35 limits imposed by other libraries, penalties, what authorities would be used and  
36 information about disabled adults that require direct supervision. A Code of Conduct was  
37 also presented for the Board's review. It was the consensus of the Board that pets would  
38 not be allowed in the Library.

39 Director Posting—the ad for the Library Director position has been posted on MichLib-L  
40 website and in the Tri-City Times.  
41

42 Motion by Fifield, seconded by Marr, approve Kirchoff spending approximately \$50.00  
43 for the purchase of spine labels and pockets.

44 **MOTION CARRIED.**  
45

1 Motion by Weemaes, seconded by Bissett, allow Kirchoff a discretionary spending  
2 allotment of \$100.00 for immediate needs between meetings.

3 **MOTION CARRIED.**

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5 Bills

6 Motion by Marr, seconded by Lupo, to authorize payment of bills (\$33.00 for cleaning,  
7 payroll and a bill for printer toner).

8 **MOTION CARRIED, with Weemaes abstaining.**

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10 Library Sign—Julie Fifield is working on lettering for the new sign. Kirchoff is also  
11 looking into the blue/white, pictograph signs that MDOT/LCRC place along the  
12 roadsides, which indicate a Library. Members were asked to be on the look-out for a  
13 portable lettered sign.

14  
15 New Business

16 Board Resignation—Bruce Rubenstein’s resignation must be accepted by this Board and  
17 they are responsible for filling the open seat. There are a few people that have expressed  
18 interest.

19 Motion by Fifield, seconded by Marr, to accept the resignation from Bruce Rubenstein.

20 **MOTION CARRIED.**

21  
22 2014 Meeting Schedule—it was the consensus of the Board members present to meet on  
23 the 4<sup>th</sup> Thursday of each month, beginning in January 2014, at 7:00 p.m. The schedule  
24 was then revised to meet the 3<sup>rd</sup> Thursday in November and December.

25 Motion by Fifield, seconded by Bissett, to accept the revised meeting schedule as  
26 presented.

27  
28 The next meeting is Thursday, January 23, 2014.

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30 Meeting adjourned at 9:10 p.m.

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32 These minutes are correct to the best of my knowledge.

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Daniel Fifield, Vice-Chair

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Janie Lupo, Secretary