

1 Goodland Township Library Board
2 March 27, 2014
3

4 Present: Daniel Fifield, Vicki Marr, Janie Lupo, Mary Weemaes, Judy Walton
5 Absent: Gail Bissett
6 Others: Librarian Catherine Yezak, Joe & Sue Sam
7

8 Chair Fifield called the meeting to order at 7:00 p.m.
9

10 Agenda—it was the consensus of the Board to approve the Agenda as presented by
11 Yezak.
12

13 Minutes

14 Motion by Weemaes, seconded by Lupo, to approve the minutes of the February 27, 2014
15 meeting as presented.

16 **MOTION CARRIED.**
17

18 Public Time—the Sams came to observe and support the Library.
19

20 **Old Business**

21 Bills

22 Motion by Marr, seconded by Fifield, to authorize payment of the following: \$5,000 to
23 Goodland Township General Fund for reimbursement of start-up costs, \$566.63 from the
24 endowment to the General Fund for shelving, supplies and computer services, and \$36.00
25 for cleaning.

26 **MOTION CARRIED by roll call vote: Lupo, yes; Marr, yes; Walton, yes; and
27 Fifield, yes; with Weemaes abstaining due to her bill for cleaning services being
28 included.**
29

30 Librarian's Report—Yezak talked to the Board about the activity report. Activity more
31 than doubled in the last month. Yezak updated the Board on the Golf Outing and the
32 Business Expo coming up. She also discussed needs: drop box, rugs, security, library
33 carts, supplies, etc. She introduced the Board to a computerized cataloging system and a
34 book leasing program. Yezak will gather additional information to present to the Board.
35 The Sams graciously donated \$500.00 towards the installation of a security system. They
36 also donated \$300 towards the purchase of two book carts and \$700 towards the purchase
37 of non-fiction/reference books (they requested a focus on art masters, nature and science).
38 They are donating a total of \$1500. They requested that if either the security system or
39 carts come in under budget, that remainder add to the book donation.
40

41 Motion by Marr, seconded by Lupo, to authorize Yezak to purchase a drop box for the
42 Library, at a cost not to exceed \$650.00.

43 **MOTION CARRIED.**
44
45

1 Motion by Fifield, seconded by Marr, to authorize Weemaes to purchase rugs and runners
2 for in front of the main door, at a cost not to exceed \$50.00.

3 **MOTION CARRIED.**

4
5 Motion by Fifield, seconded by Marr, to authorize Yezak to purchase supplies (book tape,
6 labels, etc.) at a cost not to exceed \$300.00.

7 **MOTION CARRIED.**

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9 Library Policy

10 Motion by Marr, seconded by Fifield, to adopt the Goodland Township Library Policy as
11 presented.

12 **MOTION CARRIED.**

13
14 Bills

15 Motion by Fifield, seconded by Lupo, to authorize payment of \$24.99 to Imlay City
16 Hardware for the purchase of a snow shovel and \$92.30 to KCI for the flyer that was
17 published mailed out with the taxes.

18 **MOTION CARRIED, with a roll call vote: Walton, yes; Lupo, yes; Fifield, yes;**
19 **Marr, yes; and Weemaes, yes.**

20
21 Grand Opening—it was the consensus to hold the Grand Opening from noon until 3:00
22 p.m. on Saturday, April 26, 2014.

23
24 **New Business**

25 Holiday Hours—Yezak asked permission to close the Library on both Good Friday and
26 the Monday after Easter. She is undecided on the day before Easter.

27
28 Additional Hours—Yezak asked permission to work additional hours during the week of
29 April 6-12 to prepare for the Open House.

30 Motion by Marr, seconded by Fifield, to authorize Yezak to work up to 10 additional
31 hours during the week of April 6-12 to assist in Open House preparations.

32 **MOTION CARRIED.**

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34 The next meeting is Thursday, April 24 27, 2014.

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36 Meeting adjourned at 8:57 p.m.

37
38 These minutes are correct to the best of my knowledge.

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Daniel Fifield, Vice-Chair

Janie Lupo, Secretary